

STUDENT PROSPECTUS



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CRTICOO No: 04341B


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A man with curly hair, wearing red swim trunks with a light blue pattern, is captured mid-jump from a rocky cliff into a vibrant turquoise ocean. His arms are outstretched horizontally, and his back is to the camera. The sky above is a clear blue with scattered white clouds. The overall mood is one of freedom and adventure.

**BE FEARLESS
IN THE PURSUIT OF
WHAT SETS
YOUR SOUL ON FIRE.**

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As a nationally recognised education provider, we are committed to empowering our students through education, enabling you to achieve greater.

At ANT College, we know how important it is to choose not only the right course or qualification, but also the right institution to undertake your training with.

Our dedicated trainers are here to help you on your learning journey!

Do something your future self will thank you for!

Come and speak to us about your course options today!

ABOUT US

At ANT College, we believe in empowering people through education for a brighter future. Our vision is to unlock your potential through learning, enabling you to achieve greater.

Our goal is to be the preferred training provider amongst many students and employers because of the result of the quality of our strong industry ties, training and assessment services, our student-focused policies and processes, and our dedicated training and support team.

We believe that we all have greatness in us, we just need the right tools, knowledge and people around us to help us achieve it.

This is why our team of passionate trainers strive to do their very best, so that our students get to benefit from our practical, job-ready training; and our industry trusted and validated learning and assessments.

So, isn't it time you put yourself first and start working towards achieving your full potential?



Located in a busy business park, we are located at:

2B/1-13 The Gateway, Broadmeadows.

We are conveniently located near a bus stop that takes you to two train stations - Broadmeadows Train Station and Gowrie Train Station. Both train stations are about a 10-minute bus ride away.

There are also several gyms, medical centres, pharmacies and a shopping centre all within walking distance of our campus.

Our campus also provides for the following convenient facilities:

- Free WiFi
- Toilets
- Kitchen facilities
- Breakout room

OUR CAMPUS.



**Did you know that
Melbourne is the
world's most
liveable city in
Australia?**

- Economist's Global
Liveability Index 2023



Did you know that Melbourne, Australia is the world's most liveable city and Australia's leading city for education? Melbourne is also the third most liveable city in the world because of our city's attributes like inclusivity, cohesiveness and infrastructure! Melbourne is also Australia's second largest city with a population of just over 5 million people. Its population is a mix of people from all walks of life, different ethnic backgrounds and religions.

Melbourne's culture provides the perfect environment for learning and living. There are always plenty of things to see, and do in Melbourne – from sightseeing, to great walks and fun in the sand at any one of Melbourne's idyllic beaches!



\$5
cup of coffee



public
transport
\$190
30-day ticket
(Z1+2)



5.235M
population



19.2°C
average temp.

ACCOMMODATION

Melbourne offers a range of quality accommodation options. One of the first decisions you will need to make is to decide what type of place you want to live in and where you want to live.

You can rent your own apartment, townhouse, or house; or you can even share a flat or house with other people! In making a decision about where to live, you need to balance the cost of higher rent in the city areas with lower rent living in the suburbs.

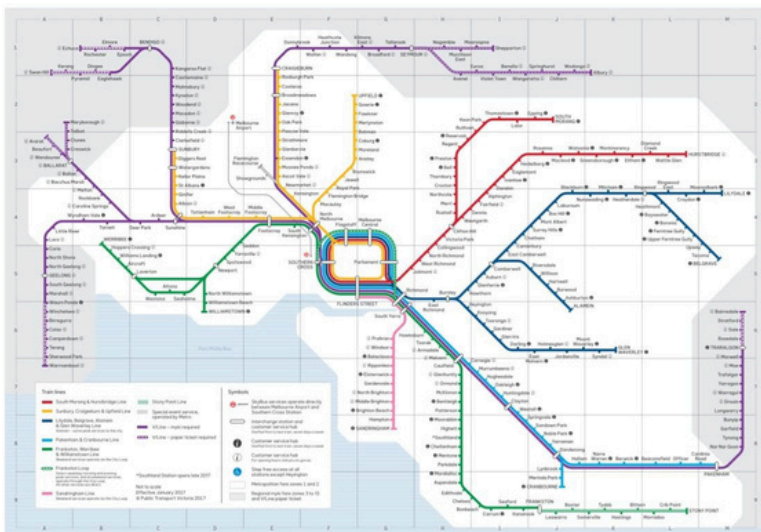
RECREATION

Broadmeadows, the suburb which we are located in, is a very affordable suburb to live in with many amenities within close proximity. Broadmeadows is a multi-cultural suburb with people from all walks of life living together peacefully. There is a beautiful lake and multiple parks close by, shopping centres and department stores all within 20-minutes of our campus. There is also an Aquatic and Leisure Centre, a basketball court and several gyms nearby.

TRANSPORT

Melbourne is the capital of the State of Victoria and is Australia's second largest city. It is very easy to get around with our extensive public transport system.

ANT College is conveniently located a 5-minute walk from the bus stop and by train, we are approximately 30-minutes from Melbourne's city centre. The Myki travel card is all you need to travel on any form of public transport in Melbourne. You can find out more on the Public Transport Victoria website.



LIVING EXPENSES

The cost of living in Melbourne varies depending on the type of lifestyle you lead. You can use the Cost of Living Calculator on the Study Australia website to help you determine what your estimated cost of living is.

As a guide, someone who lives in a shared house in the suburbs of Melbourne, will predominantly rely on the public transport system to get around and eat out 3-4 times a week can expect to spend \$663 per week on their living expenses.

ENTERTAINMENT

Melbourne is famous for our parks and gardens, history-rich buildings, lively theatres and breathtaking galleries. Melbourne is also known for our restaurants, foodie culture, music festivals, shopping and internationally renowned sporting events. You can find out what's happening in Melbourne at these websites: timeout.com, theurbanlist.com, weekendnotes.com, onlymelbourne.com.au, whatson.melbourne.vic.gov.au, and visitmelbourne.com.

FOOD

Melbourne's markets and supermarkets sell a variety of fresh meat, fruit and vegetables, rice, breads, spices and you may even find foods from your home countries stocked on their shelves!

The restaurants and cafes sprinkled all over Melbourne offer a wide variety of foods from around the world. There are several fast food, Turkish and Middle Eastern eateries (take out shops and cafes) within walking distance of our campus. You'll be spoiled for choices!

USEFUL WEBSITES

Accommodation

realestate.com.au

flatmates.com.au

flatmatefinders.com.au

Internet &

Telecommunications

finder.com.au

whistleout.com.au

Transportation

ptv.vic.gov.au

carsales.com.au

gumtree.com.au

Immigration-related

homeaffairs.gov.au

GETTING STARTED

LOCAL STUDENT ENROLMENT INFORMATION

1

DECIDE ON YOUR COURSE

The first thing you will need to do is make sure the course you have chosen is going to help you achieve your career goals. If you are uncertain about what you want to do, contact us and we can go through a Career Quiz on the Australian Government's YourCareer platform with you and help direct you to the most appropriate course that suits your ambitions!

ENSURE YOU ARE INFORMED

Please make sure you read through the relevant course brochure and our Student Handbook to understand what you will learn from the course, what the fees and charges will be and what is included, as well as what is involved in the assessments for the course. You should also read our Student Handbook which will inform you about our policies and your rights.

2

3

SUBMIT YOUR ENROLMENT FORM + COMPLETE YOUR CSI

When you are certain of your decision, complete our online enrolment form on our website and pay the application fee. Once you have submitted your enrolment form, you may be required to complete a Core Skills Indicator (CSI) assessment - this gives us an idea of your learning abilities and if you require any additional support.

FINALISATION OF YOUR ENROLMENT

We will give you a call to undertake an Enrolment Interview with you - just to make sure we go through some important information and to find out more about you. Once accepted into the course, you will receive your all of your enrolment information such as your training plan, your class timetable (if applicable), and access to your resources!

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GETTING STARTED

INTERNATIONAL STUDENT ENROLMENT INFORMATION

1

UNDERSTAND VISA AND COURSE ENTRY REQUIREMENTS

The first thing you will need to do is to choose a course that is going to help you achieve your career goals, and make sure you meet the entry and visa requirements. You must meet our entry requirements for the course you want to enrol into and be able to meet all visa requirements before applying. You can refer to the Department of Home Affairs' website for more information about the Australian Student visa requirements.

CHOOSE YOUR COURSE AND ENROL

Enrol into the course of your choice, provide the required documentation (such as a notarised copy of your passport and birth certificate, and your academic qualifications), and pay the application fee.

2

3

CONFIRMATION OF ENROLMENT AND OSHC

If you are accepted into the course, you will receive a Letter of Offer and Acceptance form which you will need to complete, sign and return to us. If you are accepting admission, you will also need to purchase your Overseas Student Health Cover (OSHC). Once we receive your Acceptance of Offer form back together with your Semester 1 tuition fees and your OSHC policy information, you will be issued with your Confirmation of Enrolment (CoE).

APPLY FOR YOUR STUDENT VISA

Compile all the documents required to lodge your student visa application - you may engage an agent to lodge a visa for you, or you may lodge it yourself in person or online. The processing times may vary so we recommend you lodging your student visa application as soon as you receive your Confirmation of Enrolment documents from us.

4

5

START ORGANISING YOUR FLIGHT AND MOVE TO MELBOURNE!

Once your student visa is granted, you can now start planning your move to Melbourne! Make sure you provide us with your flight details 1-week in advanced so that we know when you're due to arrive and organise a phone call with you on your arrival!

YOUR SAFETY AND PEACE OF MIND IS OUR PRIORITY



KNOW YOUR RIGHTS

ANT College is an Australian registered training organisation (RTO) regulated by ASQA.

RTO No. xxxx CRICOS Provider No. xxxx.

You can find us on the Australian Government's National Register for VET:

<https://training.gov.au/Organisation/Details/xxxx>

We are bound by, and you are protected under Australia's Consumer Protection Laws, Standards for RTOs 2015, and the National Code 2018. Please ensure you read our International Student Prospectus and Handbook, as well as the ESOS framework for International Students prior to your enrolment.

CONFIRMATION OF ENROLMENT (CoE)

Your **CoE documents will be issued directly by ANT College.**

We will send you a copy of your CoE within 24-hours of processing your Acceptance Agreement and receipt of your initial payment of fees.

Please note, our Education Agents are not authorised to issue any CoE documents.



PAYMENT OF FEES



For your safety and peace of mind, it is ANT College's policy that you only remit payment for your fees directly to us after we issue you with an invoice.

Please note, none of our Education Agents are authorised to collect any payment directly from you. **This is designed to protect you and strengthen the integrity of our enrolment and payment processes.**

TUITION PROTECTION SERVICE (TPS)

The TPS is an initiative of the Australian Government designed to protect international students. ANT College is covered by the TPS program to ensure you are guaranteed a refund if in the unlikely event that we are unable to deliver the course you have paid for. We want to assure you that **we will always strive to do right by you and will always put your best interests at the forefront of our operations.**



AUSTRALIAN STUDENT VISA REQUIREMENTS.

To study in Australia, you will usually need to obtain an Australian Student Visa (subclass 500). Here are some of the requirements you will need to meet to be eligible for an Australian Student Visa (subclass 500).

1. ACCEPTANCE INTO AN APPROVED COURSE

ANT College is a CRICOS approved provider (xxxxx). This means we are approved to enrol international students to study in Australia! You will need to be accepted into one of our CRICOS approved courses to be able to apply for an Australian student visa. If you are from certain countries, you must also have scored a minimum of 6.0 on your English Academic IELTS (please contact us for more information or refer to the entry requirements on the relevant course information pages below).

PLEASE NOTE, THE INFORMATION PUBLISHED IS
CORRECT AS OF THE 01 NOV 2023.
PLEASE REFER TO THE AUSTRALIAN
GOVERNMENT'S DEPARTMENT OF HOME AFFAIRS'
WEBSITE FOR UP-TO-DATE INFORMATION.

3. YOU ARE A GENUINE TEMPORARY ENTRANT

You must be able to show that your intentions in Australia are temporary and for the purpose of study. Refer to our Genuine Temporary Entrant statement infosheet to find out what you should include in your statement of purpose.

2. FINANCIAL REQUIREMENTS

You will require sufficient funds to cover your costs in Australia and if you are from certain countries, you will need to show that you have sufficient funds to cover your travel costs, 12-months of living and tuition fees for yourself and any accompanying family members.

As an indicator, the Department of Home Affairs estimates that you will require at least AUD\$24,505 over a 12-month period for your living costs. If you have a partner or spouse accompanying you, you will require an additional AUD\$8,574, and if you have a child accompanying you, you will require an additional AUD\$3,670 per child, including the cost of their school fees for any school-age dependents.

4. OF GOOD HEALTH AND CHARACTER

Some applicants may be required to provide the Department of Home Affairs with a police clearance certificate to attest to their good character. Applicants may also be requested to undertake a medical check-up to show that they are in good health.

5. OVERSEAS STUDENT HEALTH COVER (OSHC)

All international students are required to hold an OSHC policy during their stay in Australia unless they are a citizen of Belgium or Norway. Students from Sweden who have purchased health insurance through CSN International or Kammarkollegiet will not need to purchase the OSHC.

AUSTRALIAN STUDENT VISA PRE-APPLICATION PROCESS



1

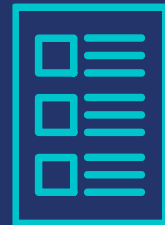
COURSE ACCEPTANCE

Apply to undertake a CRICOS approved course. When offered a place, accept the offer and pay the fees as outlined in your Acceptance of Offer & Agreement form.

OSHC COVER & FEES

Purchase your OSHC, provide your policy details to us and pay your fees. We will then issue you with CoE.

2



3

COMPILE YOUR DOCS

- CoE
- GTE statement & evidences
- IELTS / TOEFL / PTE results (if required)
- OSHC policy information
- Financial evidence (if required)
- Other relevant evidences

APPLY FOR YOUR VISA

The final step is to apply for your visa and pay the visa fees! You can apply through homeaffairs.gov.au, or through an agent.

4



NOW, ALL YOU CAN DO WAIT!
YOU MAY BE REQUESTED TO PROVIDE FURTHER INFORMATION SUCH AS A POLICE CLEARANCE CERTIFICATE, OR UNDERGO A MEDICAL CHECK-UP.
YOU CAN FIND OUT MORE INFORMATION SUCH AS WHAT DOCUMENTS ARE REQUIRED, AND VISA PROCESSING TIMES AT: WWW.HOMEAFFAIRS.GOV.AU

COURSE INFORMATION.

BSB50120 - DIPLOMA OF BUSINESS

Tuition Fees \$6,000 - Onshore **CRICOS Course Code** - 117561F

Duration & Delivery Mode - face-to-face on-campus over 12-months The program is divided over 4-terms and there are 12-weeks in each term and 4-weeks of break scheduled throughout the course. You are also expected to spend approximately 8-hours a week on self-directed activities outside of the classroom.

What will you learn?

You will learn about managing teams and communicating in the workplace, sustainability practices, project work, business risks and budgets, as well as marketing products and services.

Units of competencies

- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBHRM525 Manage recruitment and onboarding
- BSBMKG434 Promote products and services
- BSBMKG541 Identify and evaluate marketing opportunities
- BSBOPS501 Manage business resources
- BSBOPS504 Manage business risk
- BSBPMG430 Undertake project work
- BSBSTR601 Manage innovation and continuous improvement
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBTWK502 Manage team effectiveness
- BSBXCM501 Lead communication in the workplace

Entry Requirements

- Be aged 18 years or over;
- Hold a Year 12 certificate or equivalent; and
- **For international students only:** Have an English Proficiency Level of 6.0 on an IELTS Band, or its equivalent (citizens of some countries are exempted) with suitable language, literacy, numeracy and technological skills to read and comprehend learning materials as well as utilise an online learning platform with ease.

Materials

The following essentials are required to enable full participation in the course:

- Access to a computer with an internet browser, Microsoft Office Suite - Word, Excel and PowerPoint, and a PDF reader installed;
- Access to a scanner or a mobile phone with a scanning app; and
- Access to a stable internet connection.

Career Opportunities

The skills you learn can help you carry out duties as a:

- Entrepreneur
- Executive Officer
- Office Manager

BSB60420 - ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

Tuition Fees - \$9,000 - Onshore **CRICOS Course Code** - 117573B

Duration & Delivery Mode - face-to-face on-campus over 18-months The program is divided over 5-terms and there are 12-weeks in each term and 18-weeks of break scheduled throughout the course. You are also expected to spend approximately 8-hours a week on self-directed activities outside of the classroom.

What will you learn?

You will learn the core skills and knowledge to help you manage employees at various levels of an organisation or enterprise. You will learn how to communicate and develop critical thinking in your team members, lead and manage changes in an organisation and develop strategies for the business. You will also learn skills on effective leadership and managing innovation and continuous improvement.

Units of competencies

- BSBCMM511 Communicate with influence
- BSBCRT511 Develop critical thinking in others
- BSBCRT611 Apply critical thinking of complex problem solving
- BSBLDR601 Lead and manage organisational change
- BSBLDR602 Provide leadership across the organisation
- BSBOPS601 Develop and implement business plans
- BSBPMG633 Provide leadership for the program
- BSBSTR601 Manage innovation and continuous improvement
- BSBSTR602 Develop organisational strategies
- BSBXCM501 Lead communication in the workplace

Entry Requirements

- Be aged 18 years or over;
- Have either:
 - Completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions); or
 - Have 2-years equivalent full-time relevant work experience in an operational or leadership position in Australia.
- **For international students only:** Have an English Proficiency Level of 6.0 on an IELTS Band, or its equivalent (citizens of some countries are exempted) with suitable language, literacy, numeracy and technological skills to read and comprehend learning materials as well as utilise an online learning platform with ease.

Materials

The following essentials are required to enable full participation in this course:

- Access to a computer with an internet browser, Microsoft Office Suite - Word, Excel and PowerPoint, and a PDF reader installed;
- Access to a scanner or a mobile phone with a scanning app; and
- Access to a stable internet connection.

Career Opportunities

The skills you learn can help you carry out duties as a:

- Departmental Head
- People Manager
- Senior Manager
- Line Manager
- General Manager

COURSE INFORMATION.



ICT60220 - ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY

Tuition Fees - \$16,000 - Onshore

CRICOS Course Code - 117574A

Duration & Delivery Mode - face-to-face on-campus over 24-months The program is divided over 4-terms and there are 20-weeks in each term and 24-weeks of break scheduled throughout the course. You are also expected to spend approximately 6-hours a week on self-directed activities outside of the classroom.

What will you learn?

You will learn the core skills and knowledge required to help you manage the business and client side of IT - such as understand and analyse business requirements for IT projects, project work, as well as managing organisational change and workplace relationships.

Units of competencies

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBLDR523 Lead and manage effective workplace relationships
- BSBLDR601 Lead and manage organisational change
- BSBPMG430 Undertake project work
- BSBPMG530 Manage project scope
- BSBPMG532 Manage project quality
- BSBPMG536 Manage project risk
- BSBPMG537 Manage project procurement
- BSBSTR601 Manage innovation and continuous improvement
- BSBTWK502 Manage team effectiveness
- BSBXCS402 Promote workplace cyber security awareness and best practices
- ICTICT523 Gather data to identify business requirements
- ICTICT608 Interact with clients on a business level
- ICTICT618 Manage IP, ethics and privacy in ICT environments
- ICTNWK546 Manage network security
- ICTSAD609 Plan and monitor business analysis activities in an ICT environment

Entry Requirements

- Be aged 18 years or over;
- Have successfully completed Year 12, or its equivalent; and
- **For international students only:** Have an English Proficiency Level of 6.0 on an IELTS Band, or its equivalent (citizens of some countries are exempted) with suitable language, literacy, numeracy and technological skills to read and comprehend learning materials as well as utilise an online learning platform with ease.

Materials

The following essentials are required to enable full participation in this course:

- Access to a computer with an internet browser, Microsoft Office Suite - Word, Excel and PowerPoint, and a PDF reader installed;
- Access to a scanner or a mobile phone with a scanning app; and
- Access to a stable internet connection.

Career Opportunities

The skills you learn can help you carry out duties as an eLearning Manager, Enterprise Architecture Manager or a Software Manager.

BSB80120 - GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

Tuition Fees - \$16,000 - Onshore

CRICOS Course Code - 117575M

Duration & Delivery Mode - face-to-face on-campus over 24-months The program is divided over 4-terms and there are 20-weeks in each term and 24-weeks of break scheduled throughout the course. You are also expected to spend approximately 5-hours a week on self-directed activities outside of the classroom.

What will you learn?

This qualification has been developed against the national requirements for management. You will learn the core skills and knowledge required to lead and manage an effective learning department or organisation; as well as research skills and develop and cultivate collaborative partnerships and relationships.

Units of competencies

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN801 Lead financial strategy development
- BSBHRM611 Contribute to organisational performance development
- BSBHRM613 Contribute to the development of learning and development strategies
- BSBINS603 Initiate and lead applied research
- BSBLDR811 Lead strategic transformation
- BSBLDR812 Develop and cultivate collaborative partnerships and relationships
- TAELED803 Implement improved learning practice

Entry Requirements

- Be aged 18 years or over; and
- Hold a bachelor's degree in any field of study; and
- **For international students only:** Have an English Proficiency Level of 6.5 on an IELTS Band, or its equivalent (citizens of some countries are exempted) with suitable language, literacy, numeracy and technological skills to read and comprehend learning materials as well as utilise an online learning platform with ease.

Materials

The following essentials are required to enable full participation in this course:

- Access to a computer with an internet browser, Microsoft Office Suite - Word, Excel and PowerPoint, and a PDF reader installed;
- Access to a scanner or a mobile phone with a scanning app; and
- Access to a stable internet connection.

Career Opportunities

The skills you learn can help you carry out duties as a:

- Director of Workforce Planning and Development
- Learning and Development Consultant
- Learning and Development Manager
- RTO Manager
- RTO Director



NATIONAL RECOGNITION.

The competencies in our accredited courses have been drawn from the relevant nationally endorsed industry training packages. Upon successfully completing the training and assessment for the respective course, students will be issued with an Australian Quality Framework (AQF) qualification and a transcript listing all of your successfully completed units of competency.

The qualification and units of competency are nationally recognised and provide our students with a valuable qualification that can be used throughout Australia.

ANT College will issue a qualification within 20 working days of the final assessment being assessed as competent, provided your fees have been paid in full.

IMPORTANT INFORMATION ABOUT YOUR TRAINING

WHO IS RESPONSIBLE FOR YOUR TRAINING?

ANT College is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

Delivered by our expert Trainers, our training programs have been developed in consultation with the industry – finding out what is needed in today's market, and what skills and knowledge our graduates must be equipped with in order to succeed.

STUDENT SUPPORT SERVICES.

ANT College has a range of student support services available should the need arise, including:

- Learning core skills support
- IT assistance with the use of our online learning platform
- Career advice
- Social and cultural support

UNITS OF COMPETENCIES.

ANT College has selected the units of competencies for our training programs based on feedback received when engaging with the industry. This results in efficient delivery of training and assessment, and a program that is valuable for our students. ANT College has selected the units of competencies which are essential to help you stay relevant. These units of competencies have been chosen to ensure our courses are designed to have you job-ready upon completion of the course.

TYPES OF ASSESSMENTS.

ANT College conducts assessments using a combination of knowledge assessments and realistic and practical workplace tasks.

Knowledge Assessments

The student is required to participate in knowledge tests over the course of his or her study. The student will be required to individually complete the test. The student may research their answers from the course training materials and notes as well as relevant workplace references.

Practical Assessments

The student may be required to undertake a range of tasks in a simulated workplace environment that is provided by the assessor. A practical activity may also contain a case study as part of a project which will require answering of questions, the creation of various workplace documents based on the scenario provided such as reports, and research work. There may also be presentation or role-play or demonstration components to some practical assessments where the Assessor will observe the student apply their knowledge and skills during the practical activity.

COURSE CREDIT.

In accordance with the requirements of the Standards for Registered Training Organisations and the National Code, ANT College provides the opportunity for students to apply to have their prior learning recognised towards an accredited qualification or units of competence for which they are enrolled in.

You may be awarded a unit of competency based on successful completion of the unit which has been previously awarded either by ANT College or by another Australian Registered Training Organisation. If a course credit is granted before the issue of a student visa, the course duration will be indicated on the Confirmation of Enrolment. If a course credit is granted after the issue of a student visa, a new Confirmation of Enrolment will be issued.

Please speak to us if you are interested to apply for course credit prior to your enrolment. We will gather the required information about your prior training history to determine the best pathway for you to achieve competency.



FEES & GUARANTEES.

INCLUSIONS

✓ **Attend classes held on-campus** – hands on classroom learning

✓ **Extra tutorial** – additional learning support where needed

✓ **Support** – dedicated on-campus support

✓ **elearning platform** – access to our online learning platform

✓ **Nationally recognised qualification** – graduate with an Australian qualification recognised by universities and employers all across Australia

Our guarantee to you

If, for any reason, ANT College is unable to fulfil our service agreement with a student, ANT College will refund the student's proportion of fees paid for services not yet delivered.

Responsibility for training quality

ANT College is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates. Please refer to the relevant Student Handbook for further information on all student rights and obligations.

Changes to terms and conditions

ANT College reserves the right to amend the conditions of the student's enrolment at any time. If amendments are made that affects the student's enrolment, the student will be informed 7-days prior to the changes taking effect, unless this is not possible. Where this is the case, we will notify the learner within 7-days of the change.

Do I pay GST in my tuition fees?

No – training tuition fees are GST exempt under section 38-85 GSTR 2003/1 Goods and Services Tax, tax ruling. GST does apply on the payment of miscellaneous charges.

Notes.

- Fees do not include the issue of the resources fee.
- All fees must be paid in full before students can be issued with any certificate relating to their achievements.
- Students will meet their own costs in relation to access to resources, internet, travel, accommodation, meals, stationary, and any other costs to enable their participation in the course.
- The Terms & Conditions of a student's enrolment, and the availability of the complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

OTHER FEES AND CHARGES.

	Cost
Application Fee	\$300
Resources Fee	\$400
Copy Fee	\$0.60
Re-issuing a certificate, qualification or statement of attainment	\$200
Course Transfer Fee	\$250
Transfer of Provider Fee	\$300
Dishonour Direct Debit Payment Fees	\$10
Re-assessment Fees (after the first two free attempts)	\$250 per assessment
Re-enrolment Fees	\$500

The above charges excludes GST where applicable.

What payment methods are available? Payment methods include credit / debit card, electronic funds transfer (bank transfer) or a payment plan via credit / debit card.

When do I pay?

Local Students:

ANT College will only collect up to \$1,500 prior to the commencement of training. Where the course fees are over \$1,500, the balance of the payment will be invoiced equally over the course of the training program, prior to the commencement of each term, and due within 7-days, unless otherwise stated.

International Students:

ANT College will only collect up to 50% of the tuition fees prior to the commencement of training with the balance of the tuition fees divided equally over the remainder of the training program, invoiced prior to the commencement of each term and are due within 7-days, unless otherwise stated.

How do I set up a payment plan?

Should you wish to set up a payment plan, please speak to our Student and Administration Support Manager to discuss the possibility of a payment plan.

If a student is offered a payment plan and the student defaults on the agreed payment plan, the student may not be considered for subsequent payment plan requests. The debt becomes payable in full immediately, or the student may be suspended from further training. If you are an international student, this may result in the cancellation of your student visa.

Local Student Fee Protection

In accordance with Clause 7.3 of the Standards for RTOs 2015, ANT College will only collect up to \$1,500 prior to the commencement of training. Where the course fees are over \$1,500, the balance of the payment will be invoiced equally over the course of the training program, prior to the commencement of each term.

International Students Tuition Assurance Policy

ANT College has a responsibility to comply with the Australian Government's Tuition Protection Service framework for international students. This initiative was set up to assist on campus international students in the event their education providers are unable to fully deliver their course of study. You can find out more about the initiative on the Tuition Protection Service website here: <https://tps.gov.au>.

What happens if I do not pay on time? ANT College may cancel an enrolment or discontinue training if fees are not paid by the due date.

Should you have difficulty paying your fees by the due date, please speak to our Student and Administration Support Manager to discuss any flexible payment options that may be available for your circumstance.

Can I get a refund? Local students: Students who give notice to cancel their enrolment 10 business days or more prior to the commencement of a program, will be entitled to a full refund of fees paid.

Students who give notice to cancel their enrolment 9 business days or less prior to the commencement of a program will be entitled to a refund of up to 75% of the course fees paid.

Students who cancel within 28-days of the course commencing will be entitled to up to 25% of the course fees paid. The amount retained by ANT College is required to cover the costs of staff, learning materials and resources which will have already been committed based on the student's initial intention to undertake the training. Students who cancel their enrolment after 28-days of their training program commencing will not be entitled to a refund of any fees paid.

Where a student has purchased a text, workbook or materials ANT College will not refund the monies for them.

International Students: Please refer to the Table of Refunds on the next page.

How do I get a refund?

To obtain a refund you are required to complete the Deferral, Suspension or Withdrawal form. Where refunds are approved, the refund payment will be paid via electronic funds transfer using the authorised bank account nominated by you in your name if you paid your fees via bank transfer. If you paid via a debit or credit card, we will action the refund to the debit or credit card you had paid with. This payment will be made within 14-days from the time your refund request is approved.

Any refunds for monies paid for your Overseas Student Health Cover, accommodation and pick up will need to be discussed directly with the respective providers. ANT College does not have any jurisdiction over the refund policies of the respective providers for these services as they are not provided by ANT College.

Table of Refunds			
Event	Timeframe	Amount Refunded	Documents
Visa Refusal (Visa application must have been submitted at least 6-weeks prior to the course commencement date to qualify)	At any time	Full fees paid*	Refund Request Proof of VISA Refusal
Visa Renewal Refusal	After course has commenced	Nil	Not applicable
Visa Breach or Misconduct	At any time	Nil	Not applicable
Withdrawal, Transfer or Enrolment Cancellation (if approved by ANT College)	Greater than 28 days before the commencement of the course	75% of fees paid*	Refund Request Deferral, Suspension or Withdrawal form
	Less than 28 days before the commencement of the course	Nil	Not applicable
	After the course has commenced	Nil	Not applicable
Default by ANT College	Before the commencement of the course	Full fees paid	Not applicable
	After the course has commenced	Proportion of fees paid for services not yet delivered**	Not applicable

* Fees paid minus the non-refundable application fee of AUD\$300 minus any agent commissions paid and any bank transfer fees that may apply

** For example, if only 2 units have been delivered and you have paid for 4 units, you will be refunded the amount equivalent to the 2 units undelivered.

NB. Any refunds for monies paid for your Overseas Student Health Cover, accommodation or airport transfer will need to be discussed directly with the respective providers. ANT College does not have any jurisdiction over the refund policies of the respective providers for these services as they are not provided by ANT College.

NB. No refunds will be provided for any learning materials, texts or workbooks the student has purchased.

